

Person Specification

Teaching Assistant/Senior Supervisory Assistant – Lunch-time (Level 1) Grade 4 (SCP 4)

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ➤ Good standard level of education 	<ul style="list-style-type: none"> ➤ 5 GCSE's or equivalent, including Maths and English ➤ City & Guilds in Learning Support, or equivalent
Work or relevant experience	<ul style="list-style-type: none"> ➤ Experience of working with children 	<ul style="list-style-type: none"> ➤ Experience working with children or vulnerable adults ➤ Experience working in an educational setting or other relevant environment ➤ Some knowledge of classroom administration support
Knowledge and understanding	<ul style="list-style-type: none"> ➤ Basic awareness of first aid (or willingness to undertake training) 	<ul style="list-style-type: none"> ➤ An awareness of school based education including child development
Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> ➤ Good communication skills and ability to relate well to children, staff and parents ➤ Sufficiently fluent in spoken English to ensure effective performance in the role ➤ Willingness to participate in training and development opportunities ➤ Ability to direct the work of other staff 	<ul style="list-style-type: none"> ➤ Evidence of working well as part of a team ➤ Interest in ICT and the willingness to update skills and undertake further training
Personal Qualities	<ul style="list-style-type: none"> ➤ Ability to bring to the role, initiative, enthusiasm and commitment ➤ Flexibility and reliability ➤ Willingness to develop skills with further training ➤ Good communication skills ➤ Ability to relate well to children and adults 	

	<ul style="list-style-type: none"> ➤ Enjoy working with children ➤ Ability to work well as part of a team ➤ Ability to maintain confidentiality 	
Special Conditions	<ul style="list-style-type: none"> ➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check 	