



Selattyn

Selattyn CE Primary School
part of the Marches Academy Trust
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Headteacher: Ross Shepherd

16/01/2026

Dear parent/carer

Notice about Parent Governor Election Arrangements / Request for Nominations

An opportunity has arisen for the appointment of a new Parent Governor(s) to serve on the Local Governing Body of Selattyn CE Primary School. This is an excellent opportunity for someone who would like to get more involved with the life of the school, and would support us greatly in continuing our journey towards establishing the best education for young people in Selattyn and surrounding areas. If you would like an informal discussion, or to visit to the school before completing the form, please do not hesitate to contact me. Full details about the role of Parent Governor can be found on our website, together with the Governor Code of Conduct and the Trust's Governor Handbook; please ensure you have read these two documents before putting forward a nomination. You will be required to attend mandatory Safeguarding and Prevent Anti-Radicalisation training if you are successful and will be invited to participate in New Governor training if you wish.

The number of vacancies to be filled on this occasion is **ONE**.

If there are any parents/carers who are interested in this vacancy, I would be pleased to receive your nominations by completion of the attached Nomination and Statement form, and in accordance with the following notes.

1. Only parents who have children registered at the school on **16/01/2026**, are eligible to stand for election, or to make a nomination.
2. The other eligibility rules, which should be read carefully, are printed overleaf.
3. Candidates may nominate themselves.
4. Candidates are entitled and encouraged to submit a brief personal statement of not more than 150 words (anything more than 150 words may give rise to complaints from other candidates, and therefore will not be accepted) giving autobiographical details and other such information and views as they see fit, except information indicating that they are endorsed or supported by any group or association. Personal statements will be published as they are received, and spelling mistakes or grammatical errors will not be corrected. Any statement that exceeds 150 words will not be permitted. The Clerk to the Local Governing Body will ask any nominees to reduce the length of personal statements before publishing these. Candidates can provide a passport sized photograph to accompany their nomination statement.



5. Each parent may submit a nomination for each of the vacancies to be filled. Nominations and statements, where made, must be returned to me by end of the school day on 29/01/2026 at the latest. Any nominations received after this date cannot be included in the election.
6. Candidates must sign the form to indicate their willingness to stand.
7. The term of office of a Parent Governor is four years from the date of appointment. Parent Governors are not disqualified if their children leave the school before the end of this period.
8. The definition of a 'parent', in relation to any child or young person, includes any person who is not a parent but who has parental responsibility for, or cares for the child or young person.
9. Parents running as a candidate in the parent election **cannot** vote for themselves.

Please sign and return the Qualifications and Disqualifications disclosure with your Nomination and Statement Form.

If you have any questions, please do not hesitate to contact me on at the school on 01691659744, admin@sel.mmat.co.uk or ask at the office.

Yours sincerely

Sarah Samson

Sarah Samson

Clerk to the Local Governing Body

Notes and eligibility rules:

Who can become a Governor?

No specialist qualifications are needed, and people from many different backgrounds volunteer for the role. Enthusiasm, commitment, and an interest in education are the most important qualities.

The Local Governing Body will:



- seek to understand and question how the school is led and managed, acting as a critical friend: the Headteacher will report on how the school is fulfilling the Trust's ethos, vision and strategy;
- act as the panel, as required, when reviewing the Headteacher's decisions on exclusions, and other committees, as required;
- be the consultative body for the school's stakeholders;
- represent the school's stakeholders;
- forge links with the community;
- for church schools, to monitor and support the Christian distinctiveness and church ethos of the school;
- act as an ambassador for the school.

Local Governing Body Meetings are generally held every half term on a Tuesday afternoon at 4pm. All meetings should last no more than 2 hours. Governors are also encouraged to visit school to learn more about the way the school works.

You can find more detailed information on the role of a Governor in the Department for Education Governance Handbook:

<https://www.gov.uk/government/publications/governance-handbook>

The Trust's Governor's Handbook is also a useful document which explains the role in more depth.